

TRIENNIAL 1 - 2 - 3's

1. Triennials are required by law
2. A triennial is a chance to get updated information about how a child is currently functioning in school
3. Committees meet to refer your child for the specific testing, if any, needed for his or her triennial, to use those reports to determine if and under what category your child remains eligible for special education services

You are an important part of every step of the triennial process!



There are many places to seek answers if you have questions about the eligibility process. These include: your child's case manager, an administrator in your building, an experienced teacher, or a child study chairperson.

Some examples of key contact people:
CHILD STUDY CHAIR PEOPLE:

Jim O'Reilly or Amy Woody - 894.5436
High School

Maureen Everly or Caroline Brooks -
894.5457
Middle School

June Trimble or Lauren Reed - 872.3931
Jouett Elementary

Mindy Gholson - 967.0492
Thomas Jefferson Elementary

Kate Crawford or Erin West - 967.1108
Trevilians Elementary

Sarah Bauer - 967.1108
Moss-Nuckols Elementary

SCHOOL PSYCHOLOGISTS:

Kathy Wash - 894.5115, ex. 8046
(Thomas Jefferson Elementary)

Rachel Beizer - 894.5115, ex. 8045
(Jouett Elementary and High School)

Lindsay Webster - 894.5115, ex. 8048
(Louisa County Middle School)

Elizabeth Harris - 894.5115, ex. 8047
(High School and Moss-Nuckols Elementary)

Renee McAdams - 894-5115, ex 8060
(Trevilians Elementary)

SCHOOL SOCIAL WORKERS:

Catherine Law - 894.5115, ex. 8053

Robin Cleary - 894.5115, ex. 8054

Triennials



**WHAT YOU
CAN EXPECT**

**NOW THAT
YOUR CHILD
HAS BEEN
REFERRED
FOR A
TRIENNIAL
EVALUATION**

It has been almost three years since your child was last found eligible to receive special education services.

Now it's time for your child's triennial evaluation.

What is that?

Any child who receives special education services is required by federal law to go through a **triennial** evaluation every **three** years to determine continued eligibility for special education.

A referral committee, of which you are a member, refers your child for the testing that they think is important to get the information necessary to make an eligibility decision.



The referral committee will be comprised of at least the Child Study Chairperson, a general education teacher, a special education teacher (probably your child's case manager), a building administrator, and hopefully you. Support staff may participate as well.

For the triennial evaluation, reports will be gathered. The number and type of reports will vary depending on the choices made by the referral committee. Choices are made to provide information needed to make a decision about continued eligibility for services and the appropriate category (ies).

Reports that could be requested include:

- sociocultural (social history)
- educational
- vision and hearing screening
- classroom observation
- medical
- speech and language
- psychological
- other evaluations as appropriate

While these reports are being gathered, an eligibility meeting will be scheduled. The meeting will be scheduled during the school work day so that school personnel can attend but also in hopes that you will attend.

If for some reason that time doesn't work for you, please quickly get in touch with the person listed on the letter so that they may try to reschedule with you.

FYI: Reports are available to parents or guardians at Central Office 2 working days before the eligibility meeting

At the eligibility meeting, any new reports will be reviewed. Also, the eligibility committee may also review previous information or reports submitted by parents. After considering all of the information, the committee will decide which of the categories they believe that your child might qualify under and then review that checklist.



If your child continues to be eligible for special education services, a new IEP must be written and a meeting held within 30 days of the triennial meeting. The IEP committee must meet to consider the new information and determine changes, if any, needed for your child's plan.

Information that was gathered for the triennial eligibility must be a part of the new IEP.